



DEPARTMENT OF THE ARMY
HEADQUARTERS UNITED STATES ARMY TRAINING AND DOCTRINE COMMAND
102 MCNAIR DRIVE
FORT MONROE VIRGINIA 23651-1047

REPLY TO
ATTENTION OF

ATDO-A

29 Aug 01

MEMORANDUM FOR Army Doctrine Community

SUBJECT: Semi-Annual Army Doctrine Conference (SAADC), 14-15 November 2001

1. The purpose of this memorandum is to provide you with information on the Fall 2001 Semi-Annual Army Doctrine Conference (SAADC) hosted by the Joint and Army Doctrine Directorate (JADD), Deputy Chief of Staff for Doctrine (DCSDOC), Headquarters, TRADOC. The SAADC will be held on 14-15 November 2001 at the Holiday Inn Hampton Hotel and Conference Center, Hampton, Virginia. Attendance for the conference is targeted for anyone in the doctrine community, to include, but not limited to, HQ TRADOC staff, TRADOC proponent schools and centers, ARSTAF, staff members from the various MACOMs and CINCs, and select members of the doctrine community from other Services.
2. The primary purpose of the SAADC is to provide a forum between TRADOC's doctrine staff along with selected individuals from the other Services and Allied countries to provide updates and exchange and disseminate information on doctrine literature, the doctrine development process, and to conduct side-bar meetings to ensure close coordination on key doctrinal issues. The conference agenda is tentatively scheduled to include updates from the HQ TRADOC doctrine staff and TRADOC proponent schools. If you have a briefing or topic that you feel might be relevant or of interest to the attendees please contact the conference action officer with details of your presentation NLT 17 October 2001.
3. The Holiday Inn is conveniently located directly off Interstate 64, midway between the Norfolk International and Newport News / Williamsburg International Airports, and a short drive from Fort Monroe. Please set your travel dates for 13 and 16 November 2001. Since the Tidewater area is part of the Lodging Success Program (LSP), you will need to use the LSP group reference number - HAM2211 on your travel orders and travel voucher. Attendees requiring lodging can call the Holiday Inn at 1(800) 842-9730 or directly at (757) 838-0200.

Block reservations at the Lodging Success Program (LSP) rate are available under the name "Army Doctrine Conference" and must be made by 30 October 2001 to lock in the LSP rate.

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4. Request all local and out-of-town attendees complete the online conference registration through the "Course/Conference" link on the navigation bar on the left-hand side of the Joint and Army Doctrine Website (<http://doctrine.army.mil>) by 1 November 2001 so that we can properly plan and set up for all registered attendees. Additionally, you will find information on the Holiday Inn Hampton, conference administrative instructions, and a list of conference attendees registered thus far. We will also attempt to post readahead copies of the various SAADC briefings to the site NLT 7 November 2001.

5. The uniform for the conference is BDU or service equivalent, Class B or civilian equivalent.

6. There is a conference fee of \$24.00 for administrative and refreshment costs. For those staying at the Holiday Inn, the conference fee will be automatically billed on your lodging receipt. For those attending from the local area, we will obtain your name and organization so that your organization can cover the fee with their government credit card.

7. As a key representative of your organization, your participation and input is important to the success of the conference. We ask that you make every effort to attend and contribute. I look forward to meeting and working with each of you.

8. My action officer for the conference is LTC Barry Hendricks at (757) 788-3042. The Conference Coordinator is Ms. Brunilda Brown at (757) 788-3451.

/Original Signed/

MARK WARNER

Colonel, GS

Director, Joint and Army

Doctrine Directorate

